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GOVERNOR



**KRISTY H. NICHOLS**  
COMMISSIONER OF ADMINISTRATION

**State of Louisiana**  
Division of Administration  
**Office of State Uniform Payroll**

September 20, 2013

**OFFICE OF STATE UNIFORM PAYROLL MEMORANDUM #2014-09**

**TO:** LaGov HCM Agency Human Resources  
and Employee Administration Staff

**FROM:** Andrea P. Hubbard  
Director

**SUBJECT:** Changes to the Rule Governing Payroll Deductions

Changes are being proposed to §103 of the Rule governing payroll deductions to clarify the membership of the Employee Payroll Benefits Committee (EPBC) and the process for filling vacancies. A representative is being added from the Office of Group Benefits (OGB).

The Notice of Intent has been published in the September 20, 2013 edition of the Louisiana Register. A copy of the Notice of Intent can be obtained from the Office of the State Register's website at: <http://www.doa.louisiana.gov/osr/reg/1309/1309.pdf>. Refer to pages 2552 - 2553.

Any comments regarding the contents of this proposed Rule may be submitted in writing to the Office of State Uniform Payroll to the attention of Andrea P. Hubbard at P.O. Box 94095, Baton Rouge, LA 70804-9095. All comments must be received no later than 5:00 p.m. October 18, 2013.

If you have any questions, please contact Paula Rotolo by email at [Paula.Rotolo@la.gov](mailto:Paula.Rotolo@la.gov) or by phone at (225) 342-5337.

APH:PAR/pbh